

## **Job Interviews**

You are going to hear tips on how to prepare for a job interview by Frank Furness. According to the text, there are four different types of interviewers:

- Gut Instinct Interviewers
- Personal and Feeling Interviewers
- Conversational Interviewers
- Behavior Based Interviewers

First, study the important vocabulary.

- to get hired	to get a job
- gut instinct	to rely on your feelings
- to fit in with someone	to be “the right choice”
- appearance	first impression
- values	the things that are important for you
- contribute to something	have a positive effect on something
- conversational	if you like to talk a lot
- easy conversation	talking about everyday things
- informal	not official
- to be confident	to know what you want
- to be analytical	to ask detailed questions
- assessment tools	methods to analyze and categorize a person
- skills	what you are good at
- competencies	what you are good at
- CV (curriculum vitae)	<i>Lebenslauf</i>
- salary	the money you get paid for your work
- controversial	problematic topics

Now, listen to the recording and take notes. After listening to the conversation, answer the following questions in 3-5 sentences each; you may use the vocabulary from above.

1. What are the biggest differences between **Gut Instinct Interviewers** and **Behavior Based Interviewers**?
2. What is the biggest danger when you are interviewed by a **Conversational Interviewer**?
3. What are the absolute no-no's in a job interview?
4. Summarize the text, mentioning the following points:
  - different kinds of interviewers
  - tips for job interviews
  - dangers and no-no's